

Title I Committee of Practitioners Meeting

Tuesday, April 9, 2019

1:00 – 3:00 pm

DSEA Board Room

136 Water St., Dover, DE 19901

MINUTES

ATTENDANCE ✓ (Present) ✕ (Absent)

Committee Members:

- ✓ Nicholas Baker
- ✓ Matthew Burrows, Ed.D.
- ✓ John Carwell
- ✕ Maribeth Courtney
- ✕ Edward Emmett, Jr.
- ✕ Virginia (Jinni) Forcucci
- ✓ Eulinda Gallagher
- ✕ Donna Hall
- ✓ Yvonne Johnson
- ✕ Sister LaVerne King, RSM
- ✕ Emily Klein
- ✓ John W. Marinucci, Ed.D
- ✓ Arizona Prinkey

Other Attendees:

- ✓ Robert Bennett, DOE
- ✓ Raifu Durodoye, DOE
- ✓ Susan Haberstroh, DOE
- ✓ Mark Phelps, Ed.D. Red Clay School District
- ✓ Pam Reed, DOE
- ✓ Michael Rodriguez (Ex-Officio), DOE
- ✓ June Sudler, DOE
- ✓ Philip Keefer, DOE

WELCOME & INTRODUCTIONS

Chairman Matthew Burrows called the meeting to order. All made introductions.

APPROVAL OF NOVEMBER MEETING MINUTES

The committee reviewed minutes from the November 13, 2018 meeting. Seeing no changes or corrections, a motion was made by John Marinucci, and seconded, to approve the minutes as submitted. The motion carried by unanimous vote. Dr. Burrows abstained from this vote since he was not present at the November 13, 2018 meeting.

COMMITTEE REVIEW OF DRAFT COMMITTEE BY-LAWS

Members received a draft copy of operating by-laws for the Title I Committee of Practitioners for review. There was general discussion on Article I, Article II, and Article VII, and revisions were submitted.

In **Article I, Section 1.2 Title I Statement of Purpose** –Committee recommend replacing the sentence listed with committee of practitioners ESSA language as read. All agreed. New language as follows:

- A. *Ensure that any State rules, regulations, and policies relating to this title conform to the purposes of this title and provide any such proposed rules, regulations, and policies to the committee of practitioners created under subsection (b) for review and comment;*
- B. *Minimize such rules, regulations, and policies to which the State's local educational agencies and schools are subject;*
- C. *Eliminate or modify State and local fiscal accounting requirements in order to facilitate the ability of schools to consolidate funds under schoolwide programs;*

- D. *Identify any such rule, regulation, or policy as a State-imposed requirement;*
- E. *Identify any duplicative or contrasting requirements between the State and Federal rules or regulations;*
- F. *Eliminate the State rules and regulations that are duplicative of Federal requirements.*

Article II - Section 2.2 - Appointments, Terms, Vacancy, and Removal – Members agreed to include the following language for statement A. (c.)

Members shall receive no compensation, nor reimbursement for any expenses from the Delaware Department of Education.

Article VII – Section 7.1 Conflict of Interest – Corporation of National & Community Service (CNCS) documentation was requested by COP member John Carwell. CNCS items to consider and a generic conflict of interest policy are attached to the minutes [insertion] These will be read and reviewed prior to approval by the committee]. The Title I Committee of Practitioners, tasked to focus on Title I – Part A, does not prohibit discussing all Title programs.

Revised Operating By-laws will be updated and sent to the committee and voted at the next meeting with full committee.

Question posed: How are we meeting or convening requirement of “3 times per year” [insertion] discussed later in meeting].

DISCUSSION OF OPT-OUT & 95% PARTICIPATION RATE REQUIREMENTS

There was brief discussion. Dr. Raifu Durodoye explained circumstances around the State opt-out policy and distributed resources. A chart was shared outlining the following ESSA language, “Annually, LEAs shall notify the parents of each student attending that they may request, and the LEA will provide the parents on request (in in a timely manner), information regarding any State or LEA policy regarding student participation in any assessments mandated by the State or LEA which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.”

Examples of evidence DDOE will accept during Title I on-site monitoring included:
Notice to parents explaining their rights to request assessment and assessment participation information; Notice of right to opt children out of the assessment; Proof of dissemination.

The Delaware Department of Education’s legal department said DDOE no longer needs to monitor whether or not this opt-out statement will be sent out to all parents regarding this policy. LEAs may have policies or resolutions for parents to opt-out. Yvonne Johnson believes most of the opt-out came from high schools. Most LEAs have a procedure/resolution on how they restate the policy, but encourage parents not to opt-out. There was discussion and agreement that the LEA’s policies need to be monitored by the LEA, not DDOE.

OVERVIEW OF PROPOSED BUDGET FOR EL/LOW-INCOME STUDENTS (Informational)

Dr. Susan Haberstroh, Director, School Support Service at DOE provided Epilogue language for HB50 (Section 344) and HB51 (Section1). Dr. Haberstroh shared some general information on Opportunity Funding that is in the FY20 Governor’s recommended appropriations bill: HB50, section 344 talks about adding additional funds. This year funding went to \$6 million based on 60% low income and 20% English Learners (EL). Her team has been working with schools that received funding this year. HB50 \$20

million total. Allocations next year will go to the district and charter school instead of a school. HB51 shows a one-time supplemental appropriation with possibility of continuing for additional year.

Funding does not have to be spent in the school that qualifies. This would give the district the authority to prioritize the concentration of funds. Funds can also be used to cover a salary to hire an EL coach that could be shared at multiple schools in the districts. Dr. Susan Bunting, Secretary of Education, has been working closely with the LEAs to submit an expenditure plan to the Department of Education by 7/10/19. Dr. Haberstroh will notify the committee of when the funds will be made available to the LEAs.

An evidence based practices tool-kit will be prepared by DOE. The DDOE is required to demonstrate that the funds spent are beneficial to the students. An outside consultant will be hired to evaluate the effectiveness of the funds and benefits for English Learners and low income students. It is important to remember that this is an outside unit funding, not a grant.

NEXT STEPS & ADJOURNMENT

Voting – Committee vacancies. The committee chair must submit name to Deputy Secretary of Education for any replacements.

A motion was made by Yvonne Johnson and seconded by John Marinuci to replace Maribeth Courtney from Red Clay with Mark Phelps from Red Clay. Vote – all approved. Chairmain will make the recommendation to the Deputy Secretary of Education.

Voting – Must have three meetings per year. There was discussion for school year or fiscal year? Consider Late September, Jan/Feb, then May.
Motion made that the three meetings be held per school year. Seconded, Vote – all approved.

In order to meet this year's requirements, another meeting must take place before the end of June. Committee voted that the next meeting be set up before the end of May. Committee decided **Wednesday, May 15th from 1-3 pm.** Pam Reed will send out the meeting invite.

The committee agreed on the next meeting agenda items to include:

- Approval of April 9, 2019 minutes
- Committee finalize and vote on the updated by-laws
- Federal Monitoring Overhaul presentation by Philip Keefer and Robert Bennett
- Parent & Family Engagement Discussion

Some thought an update for opportunity grant funding would be helpful? Specifically, how the new opportunity grant funds would affect Title I funds. Mike Rodriguez said it is not really part of the purview for this committee. Eulinda Gallagher responded that brief continuing updates can help LEAs get a sense of how to manage different funding streams for Title I priority areas.

Having no further business, a motion was made, seconded, and carried by unanimous vote to adjourn the meeting at 2:00 pm.

Respectfully submitted,
Pam Reed